

Multi-Family Signature MatrixTM

--- Privacy Statement ---

We at Cambridge Realty Capital Companies ("Cambridge" or "we") understand the sensitivity of your personal and corporate financial information. Our business depends on your trust. Thus, we take steps to ensure the privacy and security of your personal and corporate financial information. Information is not released to anyone except Cambridge employees who have a need to know in order to perform their functions, to our client's personnel or to others as needed to fulfill our or your business operations and financial requests. Cambridge uses reasonable efforts to establish and maintain administrative, technical and physical safeguards to protect the security, confidentiality and integrity of all personal and corporate financial and other information.

PART ONE – PROPERTY DESCRIPTION						
Name of Facility:						
City / State:						
Type of Facility:	□ Multi-Facility □ Garden □ Mid-Rise □ High Rise □ Other					
Total Square						
Footage:						
Number of Units:						
Describe Mix:	(e.g., 100 studios, 250 1-bedroom, etc.)					
	Unit Type					
	Unit Type	Number of Units				
	Unit Type	Number of Units				
	Unit Type	Number of Units				
Capital	Unit Type Number of Units Indicate Amount: Check box if New construction or Rehabilitation 					
Requirements:	\$					
Past Litigation:	Please provide on a separate sheet details of all past litigation, bankruptcy,					
(If applicable)	foreclosures, or deed in lieu transactions that may show up in a credit report.					
Developer / Owner:	Name:					
Description of projects completed:						
	Description of projects completed:					

		Sent	
	Attached	Previously	Open
PART TWO – MANDATORY			
Checklist for Existing Property Only –			
Current Rent Roll: Attach listing that includes: tenant name, type of			
unit, rent amount. List any additional services provided to tenants.			
 Brochures: Attach three leasing brochures. 			

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•	Financial Statements: Trailing 12 month income and expenses			
	statements on a month-by-month basis and balance sheet for most			
	current period.			
	•		Sent	
		Attached	Previously	Open
•	Prior Year Statements: Income and expense statements for previous			
	two calendar years.			
-	Debt: Copies of all mortgage, notes and inter-partner debt against the			
	property.			
	Ownership: Evidence of site control – a copy of the option, purchase			
	contract, and / or deed, mortgage and note.			
Ch	ecklist for New Construction Only –			
	Pro Forma Statement: Income and expense projections.			
	Costs: Please provide a breakdown of anticipated costs.			
-	Plans: Please provide plans and specifications.			
-	Financial Statements: Please provide up-to-date corporate financial			
	statement. Should include balance sheet and individual personal			
	financial statement for closely-held companies.			
	Type of Sprinkler System.			
PA	RT THREE – OPTIONAL			
	Photographs: Please provide – on CD – as many color photographs as			
	you can of the <i>exterior</i> of the facility.			
•	Appraisal: Please send a copy of an appraisal for the facility /			
	property. Does not have to be new.			

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