



CAMBRIDGE

Realty Capital Companies

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Multi-Family *Signature Matrix*TM

-- Privacy Statement --
<p>We at Cambridge Realty Capital Companies ("Cambridge" or "we") understand the sensitivity of your personal and corporate financial information. Our business depends on your trust. Thus, we take steps to ensure the privacy and security of your personal and corporate financial information. Information is not released to anyone except Cambridge employees who have a need to know in order to perform their functions, to our client's personnel or to others as needed to fulfill our or your business operations and financial requests. Cambridge uses reasonable efforts to establish and maintain administrative, technical and physical safeguards to protect the security, confidentiality and integrity of all personal and corporate financial and other information.</p>

PART ONE – PROPERTY DESCRIPTION	
Name of Facility	
City / State	
Type of Facility:	<input type="checkbox"/> Multi-Facility <input type="checkbox"/> Garden <input type="checkbox"/> Mid-Rise <input type="checkbox"/> High Rise <input type="checkbox"/> Other
Total Square Footage:	
Number of Units:	
Describe Mix:	(e.g., 100 studios, 250 1-bedroom, etc.) Unit Type _____ Number of Units _____ Unit Type _____ Number of Units _____ Unit Type _____ Number of Units _____ Unit Type _____ Number of Units _____
Capital Requirements:	Indicate Amount: Check box if <i>New construction</i> <input type="checkbox"/> or <i>Rehabilitation</i> <input type="checkbox"/> \$ _____
Past Litigation: (If applicable)	Please provide on a separate sheet details of all past litigation, bankruptcy, foreclosures or deed in lieu transactions that may show up in a credit report.
Developer / Owner:	Name _____ Description of projects completed: _____ _____ _____ Name _____ Description of projects completed: _____ _____ _____

	Attached	Sent Previously	Open
PART TWO – MANDATORY			
<i>Checklist for Existing Property Only –</i>			
<ul style="list-style-type: none"> ▪ Current Rent Roll: Attach listing that includes: tenant name, type of unit, rent amount. List any additional services provided to tenants. 			
<ul style="list-style-type: none"> ▪ Brochures: attach three leasing brochures 			

<ul style="list-style-type: none"> ▪ Financial Statements: current year-to-date income and expense statements and balance sheet 			
	Attached	Sent Previously	Open
<ul style="list-style-type: none"> ▪ Prior Year Statements: income and expense statements for previous two calendar years 			
<ul style="list-style-type: none"> ▪ Debt: Copies of all mortgage, notes and inter-partner debt against the property 			
<ul style="list-style-type: none"> ▪ Ownership: Evidence of site control – a copy of the option, purchase contract, and / or deed, mortgage and note. 			
<i>Checklist for New Construction Only –</i>			
<ul style="list-style-type: none"> ▪ Pro Forma Statement: Income and expense projections 			
<ul style="list-style-type: none"> ▪ Costs: Please provide a breakdown of anticipated costs 			
<ul style="list-style-type: none"> ▪ Plans: Please provide plans and specifications 			
<ul style="list-style-type: none"> ▪ Financial Statements: Please provide up-to-date corporate financial statement. Should include balance sheet and individual personal financial statement for closely-held companies. 			
<ul style="list-style-type: none"> ▪ Type of Sprinkler System 			
PART THREE – OPTIONAL			
<ul style="list-style-type: none"> ▪ Photographs: Please provide – on CD – as many color photographs as you can of the <i>exterior</i> of the facility. 			
<ul style="list-style-type: none"> ▪ Appraisal: Please send a copy of an appraisal for the facility / property. Does not have to be new. 			

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